

School Emergency Drills Documentation Form

Type of Drill

% Fire Drill (5 required)
% Tornado Drill (2 required)
% Lock Down/Shelter in Place Drill
(3 required)

Time of Drill

% Standard
% Class Change
% ReCess
% Other Events

Name of Reporting School: Rapid River
Date of Drill: 2-19-19 Time drill was held: 8:55 (pm/am)

Exact time required to evacuate/shelter/secure: 3 minutes

Total Participants: 350

Remarks: _____

This report is for emergency drill # 1 for school year 2018/19

Name of person conducting drill: Bill Warning

Title of person conducting drill: Principal

Signature of person conducting drill: Bill Warning

Drill Was Coordinated With:

% Emergency Management Coordinator
Name & Title _____

AND

% Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

% Fire (fire chief or designee)
Name & Title _____