

## School Emergency Drills Documentation Form

### Type of Drill

☒ Fire Drill (5 required)  
☐ Tornado Drill (2 required)  
☐ Lock Down/Shelter in Place Drill  
(3 required)

### Time of Drill

☐ Standard  
☐ Class Change  
☐ ReCESS  
☐ Other Events

Name of Reporting School: Rapid River

Date of Drill: 10-31-18 Time drill was held: 9:59 (pm/am) ☒

Exact time required to evacuate/shelter/secure: 8 minutes

Total Participants: 350

Remarks: \_\_\_\_\_

This report is for emergency drill # 3 for school year 2018/2019

Name of person conducting drill: Bill Warning

Title of person conducting drill: Principal

Signature of person conducting drill: Bill Warning

Drill Was Coordinated With:

☐ Emergency Management Coordinator  
Name & Title \_\_\_\_\_

AND

☐ Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

OR

☐ Fire (fire chief or designee)  
Name & Title \_\_\_\_\_