

School Emergency Drills Documentation Form

Type of Drill	Time of Drill
%o Fire Drill (5 required)	%o Standard
%o Tornado Drill (2 required)	%o Class Change
%o Lock Down/Shelter in Place Drill (3 required)	%o Recess
	%o Other Events

Name of Reporting School: Rapid Run

Date of Drill: 2-17-15 Time drill was held: 1:30 (pm/am)

Exact time required to evacuate/shelter/secure: 6 min

Total Participants: 356

Remarks: _____

This report is for emergency drill # 4 for school year 14-15

Name of person conducting drill: Kevin Beavers / Kristie Stenlund

Title of person conducting drill: Dir. Transportation / Cont Serv. / Emergency Prep Coord.

Signature of person conducting drill: Kristie Stenlund

Drill Was Coordinated With:

%o Emergency Management Coordinator
Name & Title BOB BERBORN

AND

%o Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title Dale Longisto

OR

%o Fire (fire chief or designee)
Name & Title _____